

INSTRUCTIONS TO DEFENDANT REQUESTING A DEFENSIVE DRIVING COURSE

DEFENDANT: _____ CITATION: _____

OFFENSE: _____

Requirements Of Eligibility And Right To Take Course:

- (1) You must have a valid Texas Driver’s License/Military Identification Card/Permit;
- (2) Your driving record must not indicate successful completion of a driving safety course under Sec. 143(A) (2) of the Uniform Act within 12 months immediately preceding the date of the alleged offense;
- (3) You must show current proof of financial responsibility (liability insurance) as an insured driver; and
- (4) You must pay the administrative fee and all State mandated fees, (\$149.00 / \$174.00- School Zone).

DRIVER’S LICENSE: _____ **Verified Insurance** _____ **Clerk Initials**

I am not in the process of taking a course under this Provision and I have not completed such a course that is not reflected on my driving record. My driving record maintained by the Texas Department of Public Safety does not indicate successful completion of a Driving Safety Course within the past twelve (12) months immediately preceding the date of the alleged offense. _____ **Defendant Initials**

The Defendant in the above numbered citation appeared and entered the following plea (Initial One):

_____ **GUILTY** _____ **NO CONTEST**

PAYMENT RECEIVED: \$ _____ **Receipt/Approval #** _____

Proof Required to be Submitted to Court:

You must present (1) a Department of Public Safety certified copy of your driving record, and (2) a certificate of completion from an approved Texas Department of Public Safety Driver Safety Course. **You can type “driving safety course” in the web search field. *The Driving Safety Course needs to be certified by the Texas Education Agency and you will need to take the six (6) hour course.*** These documents must be presented at the City of The Colony Municipal Court, 5151 N Colony Blvd, The Colony, Texas 75056, 972-624-2200.

Time Requirements & Defendant Responsibilities:

Date course must be completed and documents are due to the court: _____ / _____ / _____. You have ninety (90) days from the date your request is granted to complete the course and return your documents (completion certificate and driving record) to the court. _____ **Defendant Initials**

I understand that if I do not complete the above requirements on or before the allotted time, I must appear for a Show Cause Hearing that will be set at a later date. **I understand that there will be NO RESETS for this hearing when it is set.**

If I fail to complete the requirements stated above, I will be liable for the balance of **\$200.00**. _____ **Defendant initials**

If I fail to comply with all requirements, fail to submit payment for the remaining balance - \$200.00, and fail to appear for the Show Cause Hearing, a **WARRANT** for my arrest may be issued. _____ **Defendant initials**

Defendant Signature

Address

Phone Number

City/State/Zip

Date _____ / _____ / _____

Clerk Initials _____