



Athletic Field Reservation Policies

- No same day reservations will be made
- Reservations will not be made until payment has been received
- Cancellation and change requests must be made at least 2 business days in advance. Requests made less than 2 business days in advance will not be eligible for a refund or credit.
- CANCELLATIONS made at least 2 days in advance can either be refunded or credited to the account, less a 20% administrative fee. Cancellations made at least 2 days in advance are eligible for a full household credit. If a credit refund is requested it will be less a 20% administrative fee.
- CHANGES made 2 business days or more in advance will be charged a \$5/rental space/day change fee. (ie. If 3 field halves are reserved on a given date and changes are made to 2 halves, \$10 in fees will be charged). If the change results in an overall credit to the account, the amount will be credited to the account for future rentals.
- Nets, bases, and field markings will not be provided, fields may have goals on them but are not always available for rentals, (exception: game/tournament rentals)
- Lights scheduled for reservations will turn on 30 minutes prior to sunset and will turn off 5 minutes after the scheduled reservation (ie. Reservation is from 6pm – 7:30pm lights will turn off at 7:35pm). During winter months lights will be scheduled to turn on 15 minutes prior to the start of your reservation.

This policy applies to all athletic facility reservations