



## 2016 Kidz Kamp Payment Agreement

Camper #1: \_\_\_\_\_ Camper #2: \_\_\_\_\_

Parents Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Home #) \_\_\_\_\_ Email: \_\_\_\_\_

Parents Work #'s (Guardian #1) \_\_\_\_\_ (Guardian #2) \_\_\_\_\_

Parents Cell #'s (Guardian #1) \_\_\_\_\_ (Guardian #2) \_\_\_\_\_

1. Space in Kidz Kamp can be reserved by making payment in full, or by paying a \$30 deposit per session.
2. Deposits are non-refundable. **Please initial \_\_\_\_\_.**
3. Deposits may be transferred between sessions until April 30<sup>th</sup>. **Please initial \_\_\_\_\_.**
4. If paying deposits, the remaining balance is due two weeks prior to the start date of that session.
5. If you have paid a deposit and then paid the remaining balance and then cancel, the deposit will not be refunded. The remaining amount will be subject to a 20% administrative fee in accordance with The Colony Parks and Recreation Department's Refund Policy.
6. If you cancel a session of camp and paid in full upfront (meaning a deposit was not made), then 20% of your fees are non-refundable in accordance with The Colony Parks and Recreation Department's Refund Policy.
7. Cancellations made after 5pm the Thursday prior to the start date of a Kidz Kamp session are non-refundable.
8. Payments will be accepted until 9pm on the due date. No payments will be accepted the following morning if a waiting list exists.
9. After the payment deadline, if a waiting list exists, all unpaid registrants will be dropped from camp and space will be offered to those on the waiting list. If no waiting list exists, unpaid registrants will remain registered in camp for one week or until a waitlist list is created, at which time they will be dropped from camp and their spots offered to those on the waiting list.
10. If your child is dropped from a session due to non-payment and you re-enroll them, you will be placed at the end of the waitlist and you will be required to pay the fees in full if a spot becomes available again. **You will not receive credit for any deposit you had previously paid on that session.**
11. If your child is on the waitlist and space becomes available more than 5 days from the start date of the session, you will have 24 hours from the time we contact you to pay a deposit or pay in full if it is less than two weeks prior to the start date of that session. If we do not hear from you within 24 hours, your child will be dropped from the waitlist and we will move on to the next person on the list.
12. If a space is available in a session less than 5 days prior to the start date, we will contact people on the waitlist and register the first one to respond and make payment. You will not receive 24 hours to respond. For this reason, it is important that you ensure we have working contact numbers for you on file.
13. If your child is on the waitlist and space becomes available, you must call back to inform us if you intend to take the space or not. If you fail to call on two separate occasions (two sessions), your child will be removed from any future waitlists.
14. If you have placed your child on waitlists and no longer need space in Kidz Kamp, please contact us at 972-625-1106 and have your child removed from the waitlist as a courtesy to others who need childcare.
15. If your child becomes ill and cannot attend camp, you must notify the Recreation Coordinator within 24 hours and provide the Parks and Recreation Department with an original doctor's note dated the first day your child was out of camp or before in order to receive a prorated refund. Doctor's notes may not be faxed and require an original signature or stamp.
16. Supply fees are one time (per season) and are non-refundable.

I have read, understand and agree to abide by the above stated payment guidelines.

\_\_\_\_\_  
Signature of Parent / Legal Guardian

\_\_\_\_\_  
Date

***This form must be signed and on file before you may register your child for any Kidz Kamp sessions. If registering by phone, please return this form by fax to 972-624-2281 and retain a copy for your records. If registering in person, please complete a carbon copy version of this form at the time of registration.***