

**CITY OF THE COLONY
2008-2009
ANNUAL BUDGET**

ENGINEERING INSPECTIONS

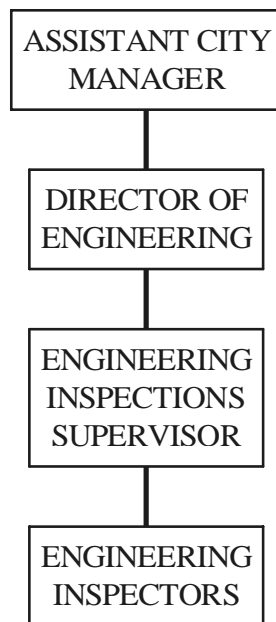
***Gordon Scruggs
Director of Engineering***

ENGINEERING INSPECTIONS FUND

The Engineering Inspections Fund is used to account for inspection fee revenues and expenditures.

The fund is combined with the Utility Fund, an enterprise fund for financial reporting purposes, but a special revenue fund for budget purpose. A summary presentation of revenue and expenditure totals for the 2008-2009 budget year is included on the following pages.

ENGINEERING INSPECTIONS ORGANIZATIONAL CHART 2008-2009 BUDGET



ENGINEERING INSPECTIONS
Revenue & Expense Projections
For Revised 2007-2008 & 2008-2009 Budget Years

	2004-2005 Actual	2005-2006 Actual	2006-2007 Actual	2007-2008 Budget	2007-2008 Revised	2008-2009 Budget
INSPECTION REVENUES:						
Inspection Fees	71,843	257,834	284,684	174,000	203,000	175,000
Investment Income	1,242	4,534	13,176	12,000	7,920	8,000
Miscellaneous	-	150	2,480	-	2,600	2,500
TOTAL REVENUES	73,085	262,518	300,340	186,000	213,520	185,500
TRANSFERS IN:						
Transfer from - Capital Project Street	50,000	-	-	-	-	-
Transfer from - Utility Fund	-	-	-	-	-	-
TOTAL TRANSFERS IN	50,000	-	-	-	-	-
TOTAL REVENUES/TRANSFERS	123,085	262,518	300,340	186,000	213,520	185,500
TRANSFERS OUT:						
Transfer to General Debt Service	-	-	-	17,020	17,020	17,094
EXPENSES:						
Personnel Services	86,124	111,019	122,768	135,634	128,574	167,567
Contractual Services	2,545	20,572	129,614	110,540	110,440	90,240
Supplies	7,103	9,011	7,640	8,100	8,197	10,900
Maintenance	1,271	1,235	1,228	1,750	1,365	1,650
TOTAL EXPENSES	97,043	141,837	261,250	256,024	248,576	270,357
TOTAL EXPENSES/TRANSFERS	97,043	141,837	261,250	273,044	265,596	287,451
EXCESS (DEFICIENCY)	26,042	120,681	39,090	(87,044)	(35,056)	(101,951)
BEGINNING FUND BALANCE	51,147	77,189	197,870	236,960	236,960	201,904
ENDING FUND BALANCE	77,189	197,870	236,960	149,916	201,904	99,953

**COST CENTER: Engineering
Inspections**

**FUND: 201- Engineering
Inspections**

PROGRAM DESCRIPTION

The Engineering Inspection Division performs inspections on new streets, drainages, water, and wastewater construction projects to assure compliance with City standards and acceptable engineering practices.

GOALS AND OBJECTIVES

Goal: Provide quality and timely compliance inspections to contractors for all street, drainage, water, and wastewater projects within the City.

Objective: Review civil plans for discrepancies and bring to the attention of the design engineers.

Objective: Respond to request for inspection within four (4) hours of request.

Objective: Respond to the questions and other construction issues for the debt programs.

Objective: Inspect work performed by contractors on debt programs.

Objective: Coordinate construction of Phase IIIB Streets, Paige Road reconstruction, Master Lift Station 1 upgrades and Northeast trunk sewer line.

PERSONNEL DETAIL	2006-2007 ACTUAL	2007-2008 PROJECTED	2008-2009 BUDGET
Engineering Inspections Supervisor	1	1	1
Engineering Inspectors	3	3	3
DEPARTMENT TOTAL	4	4	4

COST CENTER: Engineering Inspections**FUND: 201 -Engineering Inspections**

EXPENDITURE SUMMARY	2006-2007 ACTUAL	2007-2008 PROJECTED	2008-2009 BUDGET
Personnel Services	\$ 122,768	\$ 128,574	\$ 167,567
Contractual Services	129,614	110,440	90,240
Supplies	7,640	8,197	10,900
Maintenance	1,228	1,365	1,650
Sundry Charges	-	17,020	17,094
DEPARTMENT TOTAL	\$ 261,250	\$ 265,596	\$ 287,451

PERFORMANCE INDICATORS & MEASUREMENTS	2006-2007 ACTUAL	2007-2008 PROJECTED	2008-2009 BUDGET
Review construction plans within 10 working days	100%	100%	100%
Perform final maintenance inspections within 3 months prior to warranty expiring	100%	100%	100%
Inspect construction at capital projects everyday	100%	100%	100%
Final inspections	1 per month	1 per month	1 per month
Respond to request for inspection within 1 working day	100%	100%	100%
Daily inspections	8 per day	8 per day	8 per day

COST CENTER: Engineering Inspections

FUND: 201 - Engineering Inspections

ACCT. NO.	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 PROJECTED	2008-2009 BUDGET
6109	Merit Increases	\$ -	\$ -	\$ 5,400
6110	Salaries	88,640	87,376	111,942
6111	Salaries, Overtime	4,617	9,000	9,000
6114	Hospitalization Insurance	9,027	10,138	12,555
6115	Social Security Taxes	6,910	7,090	9,750
6117	Retirement Contributions	11,969	12,470	15,710
6118	Uniforms	1,045	1,400	1,200
6120	Private Auto Allowance	-	-	910
6125	Education & Training	283	600	600
6127	Dues & Memberships	278	500	500
6210	Professional Services	127,988	105,000	85,000
6213	Contractual Services	12	-	-
6235	Printing Services	62	200	200
6244	Telephone Service	1,542	5,000	4,800
6275	Equipment Rental	9	240	240
6310	Office Supplies	324	600	600
6311	Copier Supplies	-	100	100
6312	Computer Supplies	48	50	50
6320	Postage	-	50	50
6322	Small Tools	1,082	1,250	1,000
6330	Books & Periodicals	-	-	100
6340	Fuel and Lubricants	5,934	6,000	9,000

**COST CENTER: Engineering
Inspections**

FUND: 201 - Engineering Inspections

ACCT. NO.	ACCOUNT DESCRIPTION	2006-2007 ACTUAL	2007-2008 PROJECTED	2008-2009 BUDGET
6390	Miscellaneous Supplies	252	147	-
6410	Building Maintenance	-	50	50
6440	Vehicle Maintenance	13	100	100
6441	Fleet Services	1,215	1,215	1,500
6897	Transfer Out - General Debt Service	-	17,020	17,094
DEPARTMENT TOTAL		\$ 261,250	\$ 265,596	\$ 287,451