

**CITY OF THE COLONY  
2008-2009  
ANNUAL BUDGET**

**COMMUNITY CENTER**

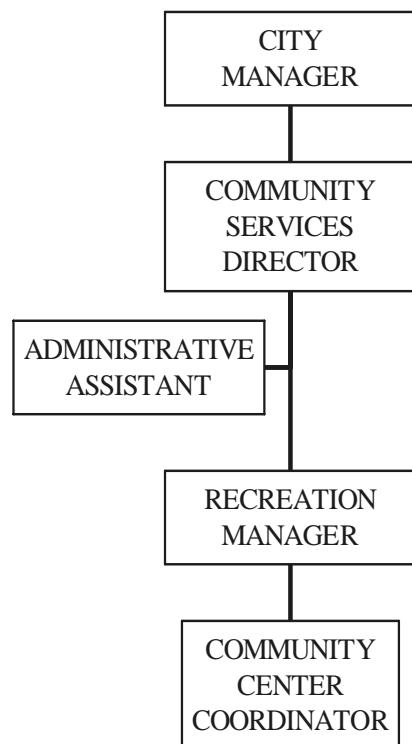
**PAM NELSON**  
*Community Services Director*

## **COMMUNITY CENTER FUND**

The Community Center Fund accounts for revenues and expenditures for the operation of the Community Center. The Community Center provides a meeting place for senior activities. Citizens can rent the Community Center for various functions for a reasonable cost.

The main sources of funding are transfers from General Fund, Hotel/Motel Tax Fund and charges for services.

# COMMUNITY CENTER ORGANIZATIONAL CHART 2008-2009 BUDGET



**COMMUNITY CENTER**  
**Revenue & Expenditure Projections**  
**For Revised 2007-2008 & 2008-2009 Budget Years**

|                                | 2004-2005<br>Actual | 2005-2006<br>Actual | 2006-2007<br>Actual | 2007-2008<br>Budget | 2007-2008<br>Revised | 2008-2009<br>Budget |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| <b>REVENUES:</b>               |                     |                     |                     |                     |                      |                     |
| Rental Revenue                 | -                   | 1,410               | 7,322               | 5,240               | 7,400                | 7,550               |
| Program Revenues               | -                   | -                   | 1,371               | 2,000               | 126                  | 130                 |
| Trip Revenue                   | -                   | 793                 | 28,330              | 22,448              | 30,500               | 24,400              |
| Membership Fees - Resident     | -                   | -                   | 3,244               | 2,150               | 2,760                | 2,760               |
| Membership Fees - Non-Resident | -                   | -                   | -                   | 600                 | 640                  | 640                 |
| Covered Dish                   | -                   | 75                  | -                   | -                   | -                    | -                   |
| Investment Income              | -                   | -                   | 498                 | -                   | -                    | -                   |
| <b>TOTAL REVENUES</b>          | -                   | <b>2,278</b>        | <b>40,765</b>       | <b>32,438</b>       | <b>41,426</b>        | <b>35,480</b>       |
| <b>TRANSFERS IN:</b>           |                     |                     |                     |                     |                      |                     |
| Transfer - Hotel/Motel         | -                   | -                   | 15,000              | 23,000              | 23,000               | 23,000              |
| Transfer - General Fund        | -                   | 40,000              | 86,000              | 86,000              | 86,000               | 85,000              |
| <b>TOTAL TRANSFERS IN</b>      | -                   | <b>40,000</b>       | <b>101,000</b>      | <b>109,000</b>      | <b>109,000</b>       | <b>108,000</b>      |
| <b>TOTAL REVENUES/TRANSF.</b>  | -                   | <b>42,278</b>       | <b>141,765</b>      | <b>141,438</b>      | <b>150,426</b>       | <b>143,480</b>      |
| <b>EXPENDITURES:</b>           |                     |                     |                     |                     |                      |                     |
| Salaries                       | -                   | 16,743              | 67,946              | 78,066              | 77,795               | 95,224              |
| Contractual Services           | -                   | 9,680               | 25,799              | 51,460              | 57,635               | 52,050              |
| Supplies                       | -                   | 1,448               | 32,305              | 6,715               | 6,465                | 6,125               |
| Maintenance                    | -                   | 341                 | 61                  | 3,800               | 3,800                | 3,800               |
| Capital Outlay                 | -                   | -                   | -                   | -                   | -                    | -                   |
| <b>TOTAL EXPENDITURES</b>      | -                   | <b>28,212</b>       | <b>126,111</b>      | <b>140,041</b>      | <b>145,695</b>       | <b>157,199</b>      |
| <b>EXCESS (DEFICIENCY)</b>     | -                   | <b>14,066</b>       | <b>15,654</b>       | <b>1,397</b>        | <b>4,731</b>         | <b>(13,719)</b>     |
| <b>BEGINNING FUND BALANCE</b>  | -                   | -                   | <b>14,066</b>       | <b>29,720</b>       | <b>29,720</b>        | <b>34,451</b>       |
| <b>ENDING FUND BALANCE</b>     | -                   | <b>14,066</b>       | <b>29,720</b>       | <b>31,117</b>       | <b>34,451</b>        | <b>20,732</b>       |

| <b>PROGRAM DESCRIPTION</b>   |
|--|
| The Community Center is responsible for providing recreational programming for The Colony and area Seniors. When not in use by the Seniors and/or Parks and Recreation, the Community Center provides a rental facility for area citizens. |

| <b>GOALS AND OBJECTIVES</b>   |  |
|---|--|
| <p><b>Goal:</b> Provide high quality programs to meet the needs of senior citizens at the Community Center.</p> <p>Objective: Offer a variety of programming at the center to allow for new activities.</p> <p>Objective: Offer a travel program of day and overnight trips.</p> <p>Objective: Advertise programming to public in various formats.</p>  |  |
| <p><b>Goal:</b> Work to maintain a high level of satisfaction among senior citizen patrons.</p> <p>Objective: Identify ideas for trips/excursions that would appeal to a large segment of the senior population.</p> <p>Objective: Work closely with outside senior agencies to help provide a comprehensive array of programs, activities, and seminars to meet the needs of seniors.</p> <p>Objective: Utilize volunteer hours to increase customer service and assist in daily operations.</p> |  |
| <p><b>Goal:</b> Provide a safe and affordable facility for residents to rent for meeting/banquet/events etc.</p> <p>Objective: Promote the facility as available for rental in various media.</p> <p>Objective: Accommodate scheduling of rentals around senior usage whenever possible.</p> <p>Objective: Provide adequate supervision and oversight of all facility usage to ensure that safety and maintenance issues are addressed in a timely manner.</p>                                    |  |

| <b>PERSONNEL DETAIL</b>      | <b>2006-2007<br/>ACTUAL</b> | <b>2007-2008<br/>PROJECTED</b> | <b>2008-2009<br/>BUDGET</b> |
|------------------------------|-----------------------------|--------------------------------|-----------------------------|
| Community Center Coordinator | 1                           | 1                              | 1                           |
| Recreation leader Part-time  | 1                           | 1                              | 1                           |
| <b>DEPARTMENT TOTAL</b>      | <b>2</b>                    | <b>2</b>                       | <b>2</b>                    |

**COST CENTER: Community Center****FUND: 725 - Community Center**

| <b>EXPENDITURE SUMMARY</b> | <b>2006-2007<br/>ACTUAL</b> | <b>2007-2008<br/>PROJECTED</b> | <b>2008-2009<br/>BUDGET</b> |
|----------------------------|-----------------------------|--------------------------------|-----------------------------|
| Personnel Services         | \$ 67,946                   | \$ 77,795                      | \$ 95,224                   |
| Contractual Services       | 25,799                      | 57,635                         | 52,050                      |
| Supplies                   | 32,305                      | 6,465                          | 6,125                       |
| Maintenance                | 61                          | 3,800                          | 3,800                       |
| <b>DEPARTMENT TOTAL</b>    | <b>\$ 126,111</b>           | <b>\$ 145,695</b>              | <b>\$ 157,199</b>           |

| <b>PERFORMANCE INDICATORS &amp;<br/>MEASUREMENTS</b> | <b>2006-2007<br/>ACTUAL</b> | <b>2007-2008<br/>PROJECTED</b> | <b>2008-2009<br/>BUDGET</b> |
|--|-----------------------------|--------------------------------|-----------------------------|
| Participants in senior programs and activities       | 14,400                      | 15,000                         | 16,000                      |
| Volunteer hours                                      | 798                         | 800                            | 850                         |
| Excursions and trips offered                         | 20                          | 24                             | 24                          |
| Participants in trips and excursions                 | 540                         | 576                            | 625                         |
| Number of facility rental hours                      | 178                         | 180                            | 180                         |

**COST CENTER: Community Center**

**FUND: 725 - Community Center**

| <b>ACCT. NO.</b> | <b>ACCOUNT DESCRIPTION</b>    | <b>2006-2007 ACTUAL</b> | <b>2007-2008 PROJECTED</b> | <b>2008-2009 BUDGET</b> |
|------------------|-------------------------------|-------------------------|----------------------------|-------------------------|
| 6105             | Market Adjustments            | \$ -                    | \$ -                       | \$ 7,000                |
| 6109             | Merit Increase                | -                       | -                          | 3,180                   |
| 6110             | Salaries                      | 37,690                  | 39,548                     | 39,524                  |
| 6111             | Salaries, Overtime            | 676                     | 1,500                      | 1,500                   |
| 6112             | Part-Time, Temporary          | 15,305                  | 20,352                     | 26,280                  |
| 6114             | Hospitalization Insurance     | 4,892                   | 5,224                      | 5,580                   |
| 6115             | Social Security Taxes         | 3,901                   | 4,501                      | 5,380                   |
| 6117             | Retirement Contributions      | 4,974                   | 5,330                      | 5,290                   |
| 6118             | Uniforms                      | 106                     | 145                        | 295                     |
| 6125             | Education and Training        | -                       | 245                        | 245                     |
| 6126             | Travel Expense                | 5                       | 500                        | 500                     |
| 6127             | Dues and Memberships          | 397                     | 450                        | 450                     |
| 6213             | Contractual Services          | 1,664                   | 2,010                      | 2,850                   |
| 6213-0001        | Contractual Services - Travel | -                       | 28,500                     | 22,000                  |
| 6235             | Printing Services             | 98                      | 250                        | 200                     |
| 6241             | Electric Service              | 17,871                  | 20,000                     | 20,000                  |
| 6243             | Natural Gas                   | 1,078                   | 1,200                      | 1,200                   |
| 6244             | Telephone Service             | 529                     | 675                        | 800                     |
| 6246             | Water Service                 | 4,560                   | 5,000                      | 5,000                   |
| 6310             | Office Supplies               | 421                     | 600                        | 600                     |
| 6311             | Copier Supplies               | 61                      | 50                         | 50                      |
| 6312             | Computer Supplies             | 956                     | 530                        | 530                     |
| 6313             | Janitorial Supplies           | 70                      | 310                        | 310                     |

**COST CENTER: Community Center**

**FUND: 725 - Community Center**

| <b>ACCT.<br/>NO.</b>    | <b>ACCOUNT<br/>DESCRIPTION</b> | <b>2006-2007<br/>ACTUAL</b> | <b>2007-2008<br/>PROJECTED</b> | <b>2008-2009<br/>BUDGET</b> |
|-------------------------|--------------------------------|-----------------------------|--------------------------------|-----------------------------|
| 6315                    | Program Supplies               | 3,096                       | 4,000                          | 3,660                       |
| 6318                    | Trip Expense                   | 27,413                      | -                              | -                           |
| 6320                    | Postage                        | -                           | 250                            | 250                         |
| 6330                    | Books and Periodicals          | -                           | 75                             | 75                          |
| 6360                    | Medical Supplies               | 53                          | 200                            | 200                         |
| 6390                    | Miscellaneous Supplies         | 234                         | 450                            | 450                         |
| 6410                    | Building Maintenance           | 61                          | 3,800                          | 3,800                       |
| <b>DEPARTMENT TOTAL</b> |                                | <b>\$ 126,111</b>           | <b>\$ 145,695</b>              | <b>\$ 157,199</b>           |