

**CITY OF THE COLONY**  
**2008-2009**  
**ANNUAL BUDGET**

***ENVIRONMENTAL***

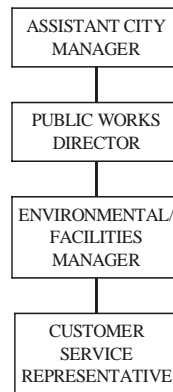
**STEVE EUBANKS**  
*Public Works Director*

**TERRY GILMAN**  
*Environmental/Facilities Manager*

## **ENVIRONMENTAL FUND**

Originated in the General Fund, the Environmental Fund has been designated as a special revenue fund and included in the 2008-2009 budget presentation process. Environmental fees are billed to residents on their utility bill and the receipts are allocated to the Environmental Fund. Other revenues are donations and grants. The expenditures in this fund include a full-time Environmental/Facilities Manager and environmental materials.

# ENVIRONMENTAL ORGANIZATIONAL CHART 2008-2009 BUDGET



**ENVIRONMENTAL FUND**  
**Revenue & Expenditure Projections**  
**For Revised 2007-2008 & 2008-2009 Budget Years**

	2004-2005 Actual	2005-2006 Actual	2006-2007 Actual	2007-2008 Budget	2007-2008 Revised	2008-2009 Budget
<b>CHARGES FOR SERVICES:</b>						
Recycling Billing	15,541	16,180	18,898	24,000	24,000	24,000
Recycling Education Contribution	9,684	9,600	43,200	36,000	36,000	36,000
Landfill Passes	-	-	-	-	-	-
Local Grant Revenues	-	-	42,850	-	-	-
Investment Income	1,143	2,375	2,570	900	2,570	1,200
Miscellaneous	250	-	1,150	-	-	-
<b>TOTAL REVENUES</b>	<b>26,618</b>	<b>28,155</b>	<b>108,668</b>	<b>60,900</b>	<b>62,570</b>	<b>61,200</b>
<b>TRANSFERS IN:</b>						
Transfer - Storm Water Utility Fund	20,000	20,000	20,000	20,000	20,000	20,000
Transfer - General Fund	39,000	39,000	44,000	44,000	44,000	44,000
<b>TOTAL TRANSFERS IN</b>	<b>59,000</b>	<b>59,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>
<b>TOTAL REVENUES/TRANSF.</b>	<b>85,618</b>	<b>87,155</b>	<b>172,668</b>	<b>124,900</b>	<b>126,570</b>	<b>125,200</b>
<b>EXPENDITURES:</b>						
Salaries	56,664	63,008	64,473	75,941	82,118	87,416
Contractual Services	1,712	2,277	35,792	44,200	40,200	38,200
Supplies	6,343	8,065	8,171	29,625	27,625	26,125
Maintenance	3,181	5,351	1,620	2,320	2,320	2,320
Capital Outlay	-	-	49,400	-	2,000	-
<b>TOTAL EXPENDITURES</b>	<b>67,900</b>	<b>78,701</b>	<b>159,456</b>	<b>152,086</b>	<b>154,263</b>	<b>154,061</b>
<b>EXCESS (DEFICIENCY)</b>	<b>17,718</b>	<b>8,454</b>	<b>13,212</b>	<b>(27,186)</b>	<b>(27,693)</b>	<b>(28,861)</b>
<b>BEGINNING FUND BALANCE</b>	<b>32,254</b>	<b>49,972</b>	<b>58,426</b>	<b>71,638</b>	<b>71,638</b>	<b>43,945</b>
<b>ENDING FUND BALANCE</b>	<b>49,972</b>	<b>58,426</b>	<b>71,638</b>	<b>44,452</b>	<b>43,945</b>	<b>15,084</b>

**COST CENTER: 90 - Environmental**

**FUND: 705 - Environmental**

**PROGRAM DESCRIPTION**

The Recycling and Environmental Department is responsible for residential and commercial solid waste collection and transportation activities in The Colony. The Department is also responsible for residential and multi-family recycling activities in The Colony. The Department, in addition, has responsibility for environmental issues such as Household Hazardous Waste and storm water education, along with coordination of all educational and promotional efforts for the solid waste and recycling programs. All grant writing efforts for solid waste, recycling and/or environmental are coordinated through the department, as well.

**GOALS AND OBJECTIVES**

**Goal:** Ensure that 90% of all solid waste and recycling customer service issues are responded to within 24 hours.

**Goal:** Provide direction for public activities concerning recycling and environmental protection.

**Goal:** Pursue public educational, recycling, and environmental programs.

**Goal:** Prepare and submit grant applications to recycling and environmental related grant sources.

**Objective:** Reduction of residential solid waste going to the landfills by 20% and increase the amount of recycling by 25% by the year 2009.

<b>PERSONNEL DETAIL</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 PROJECTED</b>	<b>2008-2009 BUDGET</b>
Environmental/Facilities Manager	1	1	1
<b>DEPARTMENT TOTAL</b>	1	1	1

**COST CENTER: 90 - Environmental**

**FUND: 705 - Environmental**

<b>EXPENDITURE SUMMARY</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 PROJECTED</b>	<b>2008-2009 BUDGET</b>
Personnel Services	\$ 64,473	\$ 82,118	\$ 87,416
Contractual Services	35,792	40,200	38,200
Supplies	8,171	27,625	26,125
Maintenance	1,620	2,320	2,320
Capital Outlay	49,400	2,000	-
<b>DEPARTMENT TOTAL</b>	<b>\$ 159,456</b>	<b>\$ 154,263</b>	<b>\$ 154,061</b>

<b>PERFORMANCE INDICATORS &amp; MEASUREMENTS</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 PROJECTED</b>	<b>2008-2009 BUDGET</b>
Calls responded to for solid waste and recycling within 24 hours	95%	95%	95%
Calls for recycling or trash containers - delivered within 1 week	95%	95%	100%
Number of landfill passes given out per quarter	400	675	675
Tons of Recyclables	200 tons/month	250 tons/month	350 tons/month
Tons of residential trash	1,400 tons/month	1,300 tons/month	1,200 tons/month

**COST CENTER: 90 - Environmental****FUND: 705 Environmental**

<b>ACCT. NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 PROJECTED</b>	<b>2008-2009 BUDGET</b>
6109	Merit Increases	\$ -	\$ -	\$ 2,330
6110	Salaries	46,371	48,170	48,186
6112	Part-Time, Temporary	-	13,000	15,000
6114	Hospitalization Insurance	5,047	5,303	5,580
6115	Social Security Taxes	3,286	4,330	5,055
6117	Retirement Contributions	5,943	6,260	6,210
6118	Uniforms	91	400	400
6125	Education and Training	936	1,575	1,575
6126	Travel Expenses	2,600	2,650	2,650
6127	Dues & Memberships	200	430	430
6210	Professional Services	2,583	4,500	2,500
6213	Contractual Services	24,649	28,950	28,950
6235	Printing Services	8,126	5,400	5,400
6236	Advertising & Legal	-	250	250
6244	Telephone Service	422	1,000	1,000
6275	Equipment Rental	11	100	100
6310	Office Supplies	287	500	500
6311	Copier Supplies	-	100	100
6312	Computer Supplies	-	200	200
6313	Janitorial Supplies	-	500	-
6314	Recycling Supplies	1,948	6,500	6,500
6320	Postage	2,862	2,000	2,000
6322	Small Tools	-	1,300	300
6330	Books & Periodicals	369	300	300

**COST CENTER: 90 - Environmental****FUND: 705 Environmental**

<b>ACCT. NO.</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 PROJECTED</b>	<b>2008-2009 BUDGET</b>
6331	Public Education Materials	322	14,000	14,000
6335	Awards	150	250	250
6340	Fuel & Lubricants	293	400	400
6360	Medical Supplies	-	75	75
6390	Miscellaneous Supplies	1,940	1,500	1,500
6410	Building Maintenance	-	250	250
6430	Office Equipment - Maintenance	-	150	150
6440	Vehicle Maintenance	-	100	100
6441	Fleet Services	1,620	1,620	1,620
6470	Other Equipment - Maintenance	-	200	200
6652	Capital Outlay - Computer Software	-	2,000	-
6690	Capital Outlay - Other Equipment	49,400	-	-
<b>DEPARTMENT TOTAL</b>		<b>\$ 159,456</b>	<b>\$ 154,263</b>	<b>\$ 154,061</b>